

PROCEEDINGS OF THE BROWN COUNTY
HUMAN SERVICES COMMITTEE

Pursuant to Section 19.84 Wis. Stats., a regular meeting of the Brown County Human Services Committee was held on Wednesday, November 28, 2018 in Room 200 of the Northern Building, 305 E. Walnut Street, Green Bay, WI.

Present: Chair Hoyer, Supervisor Brusky, Supervisor Linssen
Excused: Supervisor Evans, Supervisor DeWane
Also Present: Supervisor Tran, Supervisor Borchardt, Health and Human Services Director Erik Pritzl, TAD/CJCC Court Supervisor Mark VandenHoogen, Hospital and Nursing Home Administrator Ed Somers, Community Services Administrator Jenny Hoffman, Public Health Officer Anna Destree, ADRC Director Devon Christenson, Finance Manager Eric Johnson and other interested parties.

I. Call Meeting to Order.

The meeting was called to order by Chair Hoyer at 6:00 pm.

II. Approve/Modify Agenda.

Motion made by Supervisor Brusky, seconded by Supervisor Linssen to approve. Vote taken. **MOTION CARRIED UNANIMOUSLY**

III. Approve/Modify Minutes of October 16, 2018.

Motion made by Supervisor Brusky, seconded by Supervisor Linssen to approve. Vote taken. **MOTION CARRIED UNANIMOUSLY**

Comments from the Public - None.

1. Review Minutes of:

- a. Aging & Disability Resource Center of Brown County Board Meeting of August 23, 2018.
- b. Aging & Disability Resource Center of Brown County Nominating & Human Resources Meeting of February 22 and November 9, 2018.
- c. Children with Disabilities Education Board of September 18, 2018.

Motion made by Supervisor Linssen, seconded by Supervisor Brusky to suspend the rules to take Items 1a, b & c together. Vote taken. **MOTION CARRIED UNANIMOUSLY**

Motion made by Supervisor Linssen, seconded by Supervisor Brusky to receive and place on file Items 1a, b & c. Vote taken. **MOTION CARRIED UNANIMOUSLY**

Communications

- 2. Communication from Supervisor Lefebvre re: The Brown County Board needs to do a five year plan regarding budgets. The County needs to set and prioritize which department needs more attention (money and staff) – 1 to 10 (department ranked) on this need. This way we will know what department needs will be in the future with department moving up and down on the scale. *Referred from October 17, 2018.***

Supervisor Linssen questioned if this is the appropriate Committee to make a decision as to what the Board's policy should be with regard to something like this. He feels this may be better suited for discussion at Administration or Executive Committee. Supervisor Brusky believes the rationale was for each department to weigh in on their individual needs and priorities and she feels there are some good points to be made for everyone to do that. Hoyer said it feels like this communication came in response to concerns about Child Protective Services and the actions and activities of the directors and staff reflect the most updated shifts and changes. He feels the internal procedures are good but it is hard to say which

department's needs are more important than another. Linssen agreed and said each department is going to view their own needs as more important than the needs of another department. Hoyer said even before the sales tax this is something we look at each year and make adjustments for. Brusky said she looks at it a little differently and feels it would be good for each director to rate their needs because the Committee does not know the day to day operations within the departments. The directors probably know things the Board is not aware of and their help in ranking the needs would make the Committee more aware. In addition, as we compare our own departments to other Committees and departments, prioritizing can be done on the County level. She feels it is a good thing for the Committee to be self-aware of our departments.

Hoyer asked Health and Human Services Director Erik Pritzl how he perceives his role in terms of priorities, both capital and operational as well as personnel wise. Pritzl said he has had a chance to talk to the County Executive about what he believes to be the priorities and why he feels they need more resources, but he does not know all the ins and outs across the County as far as priorities in departments. The role and function of the County Executive is to gather information from the department heads and then make decisions as to the County's priorities. Pritzl feels someone needs to look at the big picture because people can lobby for what they believe to be the most important thing based on their experiences, but someone has to look at how decisions are to be made and if this is not done carefully, the dialogue could get pretty chaotic and become focused on who can advocate and lobby the best. Guidelines would have to be made as to what factors are considered in determining priority such as liability, safety, mandates or something else.

In Human Services, Child Protection and Adult Protection have gotten a lot of attention recently, and rightfully so. At the same time though, what is going on in Public Health and Economic Support and other areas cannot be ignored. Pritzl added it is hard to look past the biennial budget timeframe because there will be administration changes at the state level which could mean new priorities and new directions. Some things that were in place may not continue and there may also be new things that come into being and the County has to react to all of that because our funding is tied to it and the state sets the directions. Those priorities can change every two years, but there are certain things that are stable.

Brusky feels a wish list with the department's highest priorities would be helpful. For example, what the desired caseload per case manager would be in Child Protective Services. That would give the Committee an idea of what Human Services is striving for. Pritzl said they could identify those things that would get them in line with a standard or meet a mandate which would be useful because then if there is a possibility to do something with additional dollars, the Committee could advocate for it because they would have already had discussion on it and have had the needs identified. Brusky said the list could be revised and updated periodically as things shift around.

Hoyer also feels it is important for the Committee to know what they can advocate for, even if it may lead to budgetary disappointment. This Committee has been working with Human Services long enough to have built up a relationship and have a vested interest in the Department and their needs. Pritzl said he wants to avoid some of the highly competitive resource discussions where it comes down to one department versus another department because those often do not end well. He noted all the work in every department is important and complementary to the work of the other departments.

Linssen said he would prefer to have this received and placed on file because the Committee always has the ability to bring this back up for the departments that report to us. Pritzl has brought forth some good points as to why this particular system may not be ideal, but there is nothing stopping him from bringing some of these things up in his director's report. Linssen feels that would be almost as useful, if not more useful, than a ranking type system. We can do that without taking any action on this tonight. The Committee would always have the ability to direct Pritzl to bring something forward and provide information if and when necessary.

**Motion made by Supervisor Linssen, seconded by Supervisor Brusky to receive and place on file. Vote taken.
MOTION CARRIED UNANIMOUSLY**

Wind Turbine Update

3. **Receive new information – Standing Item. *No discussion.***

Health & Human Services Department

4. **Executive Director's Report.**

Pritzl referred to his Director's Report contained in the agenda packet which included some small updates on Child Protective Services. He noted that this is a statewide issue, not just a Brown County issue. There are a lot of counties struggling with this. When looking at the data with modifiers, you will start to see that despite the challenges and with the excellent staff they have, their placement rate is actually lower than larger counties. Kinship care is also used at higher rates than other counties. Pritzl is encouraged by these statistics and even they have weathered some high turnover, the staff is still doing a good job.

Pritzl continued that at the most-recent department onboarding session there were three new child protection social workers who were all very excited to join the department. There are still several openings for which they are recruiting and they will also be opening up positions that the Board has approved and determining how to best utilize those positions to get the best benefit from them.

Pritzl also talked about some grant work that has been done related to substance use prevention. This is important because it ties to some work that has been done collaboratively between the Public Health Division and Behavioral Health.

With regard to the CTC, Pritzl introduced Ed Somers who is the new Hospital and Nursing Home Administrator. Somers started on November 1 and briefly outlined his education and experience and said he is excited to be here.

Brusky asked if Human Services is looking into asking some of the state legislators to come and look at the department as WCA has suggested. Pritzl said he will be working on coordinating that and Brusky said she would be willing to work with Pritzl to invite and encourage the legislators to visit.

**Motion made by Supervisor Brusky, seconded by Supervisor Linssen to receive and place on file. Vote taken.
MOTION CARRIED UNANIMOUSLY**

5. **Financial Report for Community Treatment Center and Community Services.**

Pritzl said there are no surprises. Community Treatment Center and CTC is in good shape this year which is a welcome change and wonderful to see. Community Services is having some overages and this is largely driven by placement costs and contracted and purchased services in the Children, Youth and Families area. They estimate what the trends will be based on the prior years, but this has not held up as far as the number of children in residential care. There are a lot of children with specialized needs including one case in which a child had to leave the state to receive appropriate care. These factors have resulted in a large variance in Community Services. Finance Manager Eric Johnson said they have budgeted a higher amount for the RCC placements and are looking at ways to control those but noted the cycling and timing of the large dollar cases are very hard to predict.

**Motion made by Supervisor Linssen, seconded by Supervisor Brusky to receive and place on file. Vote taken.
MOTION CARRIED UNANIMOUSLY**

6. Budget Adjustment Request (18-120): Any increase in expenses with an offsetting increase in revenue.

Brown County HHS was awarded additional funds to pay benefits to relatives who have a child placed with them. This adjustment reflects the increase in revenue and expenses. There are court ordered placements that were over our original funding. The additional funding will also allow some families to be removed from the waitlist for these benefits.

Motion made by Supervisor Linssen, seconded by Supervisor Brusky to approve. Vote taken. MOTION CARRIED UNANIMOUSLY

7. Budget Adjustment Request (18-121): Any increase in expenses with an offsetting increase in revenue.

Brown County HHS was awarded funding for Trauma Informed Parenting. This adjustment records both the revenue and expense for this initiative at the contracted amount.

Motion made by Supervisor Linssen, seconded by Supervisor Brusky to approve. Vote taken. MOTION CARRIED UNANIMOUSLY

8. Budget Adjustment Request (18-122): Any increase in expenses with an offsetting increase in revenue.

This state performed review of our Child Family Services records and reimburses us for our out of pocket expenses. This adjustment records purchased venue and supplies as well as reimbursement for those expenses from the state.

Motion made by Supervisor Linssen, seconded by Supervisor Brusky to approve. Vote taken. MOTION CARRIED UNANIMOUSLY

9. Statistical Reports.

- a. Monthly CTC Data.**
 - i. Bay Haven Crisis Diversion.**
 - ii. Nicolet Psychiatric Center.**
 - iii. CTC Double Shifts.**
- b. Child Protection – Child Abuse/Neglect Report.**
- c. Monthly Contract Update.**

Motion made by Supervisor Linssen, seconded by Supervisor Brusky to suspend the rules to take Items 9a, 9ai, 9aii, 9aiii, 9b & 9c together. Vote taken. MOTION CARRIED UNANIMOUSLY

Motion made by Supervisor Linssen, seconded by Supervisor Brusky to receive and place on file Items 9a, 9ai, 9aii, 9aiii, 9b & 9c. Vote taken. MOTION CARRIED UNANIMOUSLY

10. Request for New Non-Continuous and Contract Providers and New Provider Contract.

Motion made by Supervisor Brusky, seconded by Supervisor Linssen to approve. Vote taken. MOTION CARRIED UNANIMOUSLY

Other

11. Audit of bills.

Motion made by Supervisor Brusky, seconded by Supervisor Linssen to acknowledge receipt of the bills. Vote taken. MOTION CARRIED UNANIMOUSLY

12. Such other Matters as Authorized by Law.

A brief discussion ensued with regard to December meeting dates.

13. Adjourn.

**Motion made by Supervisor Linssen, seconded by Supervisor Brusky to adjourn at 6:36 pm. Vote taken.
MOTION CARRIED UNANIMOUSLY**

Respectfully submitted,

Alicia A. Loehlein	Therese Giannunzio
Recording Secretary	Transcriptionist